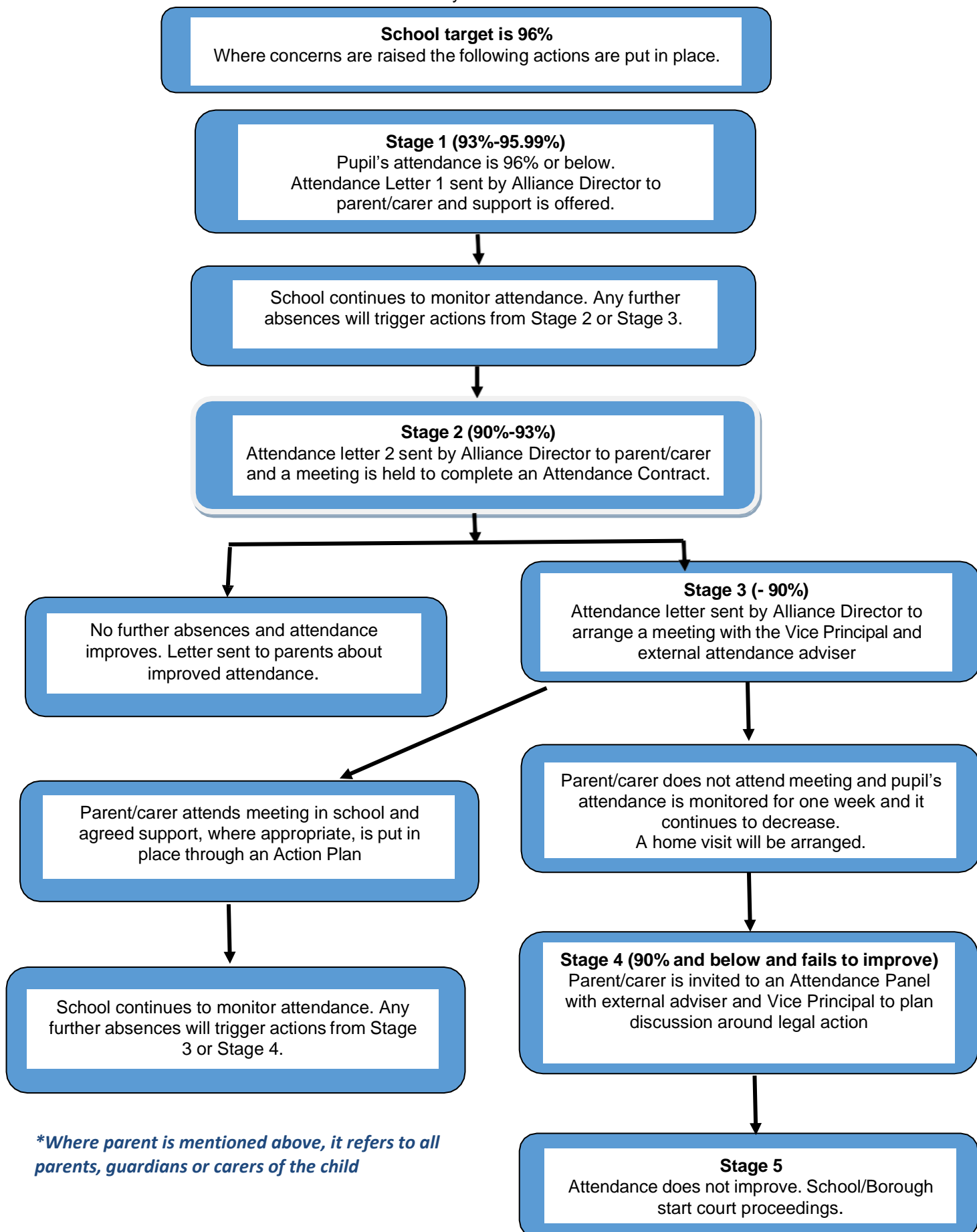


# Attendance Procedures Flow Chart

Although parents/guardians/carers have the legal responsibility for ensuring their child's good attendance, the Principal and Governors at our school work together with other professionals and agencies to ensure that all pupils are encouraged and supported to develop good attendance habits. The procedures below are followed to ensure that this happens. Attendance is monitored weekly by the Vice Principal, the Alliance Directors and your Form Tutors.



*\*Where parent is mentioned above, it refers to all parents, guardians or carers of the child*