



Website Privacy Policy

What information do we collect?

Our website utilises online forms for you to contact us, register for events and apply for a place at Hewens College. We will only collect personal data when we have your explicit consent to do so. All personal data is managed in accordance with our obligations as a Data Controller.

Controlling your personal information

You may choose to restrict the collection or use of your personal information in the following ways:

- Whenever you are asked to fill in a form on the website, look for a box that you can tick to indicate that you do not want your information to be used for direct marketing.
- If you have previously agreed to us using your personal information for direct marketing, you may change your mind at any time by writing to us or using the contact form on the website.

When do we share your information?

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so. We may distribute personal information to relevant staff members within The Rosedale Hewens Academy Trust to allow us to respond to you effectively and efficiently. We may use your personal information to contact you with regards to the website enquiry or application form, for example. For further information on Information Sharing you can find our Information Sharing and GDPR Policy on our website.

How can you access your personal data?

You have a right to request access to the personal data that we hold about you. If you would like to request a copy of your personal data, please contact us.

If you believe that any information we are holding on you is incorrect or incomplete, please let us know as soon as possible. We will promptly correct any information found to be incorrect.

Security

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online. Any data received through the website may be forwarded to the Principal of Hewens College, and confidentially used by other relevant staff members, as necessary. All information is stored securely and retained in line with GDPR regulations.

Please see our General Data Protection (GDPR) Policy, and our Information Sharing and General Data Protection (GDPR) Policy for our statements and procedures.

How we use cookies

A cookie is a small file which asks permission to be placed on your computer's hard drive. Once you agree, the file is added and the cookie helps analyse web traffic or lets you know when you visit a particular site. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.

We use traffic log cookies to identify which pages are being used. This helps us analyse data about web page traffic and improve our website in order to tailor it to visitor needs. We use this information for statistical analysis purposes and then the data is removed from the system.

Overall, cookies help us provide you with a better website, by enabling us to monitor which pages you find useful and which you do not. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us.

You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser settings to decline cookies if you prefer. This may prevent you from taking full advantage of the website. We take your privacy very seriously and comply with the recent UK and EU law on handling cookies.

Cookies used on this website:

Cookie Name	What it does
ASPSESSID	Only set if you log into the website, only used to keep you logged into the website.
Google Analytics _utma _utmb _utmc _utmz	Used to track your movement around the website, we use this information to see what information is popular and then tweak the website to ensure people access the most relevant information easily. This is a 3rd party cookie set by them and is governed by their privacy policy, which can be found at: https://www.google.com/policies/privacy/
YouTube	This is a 3rd party cookie set by them and is governed by their privacy policy, which can be found at: https://www.google.com/policies/privacy/
Vimeo	This is a 3rd party cookie set by them and is governed by their privacy policy, which can be found at: https://vimeo.com/cookie_policy
Facebook	This is a 3rd party cookie set by them and is governed by their privacy policy, which can be found at: https://www.facebook.com/policy.php
Twitter	This is a 3rd party cookie set by them and is governed by their privacy policy, which can be found at: https://twitter.com/privacy
LinkedIn	This is a 3rd party cookie set by them and is governed by their privacy policy, which can be found at: https://www.linkedin.com/legal/privacy-policy

Instagram	This is a 3rd party cookie set by them and is governed by their privacy policy, which can be found at: https://help.instagram.com/519522125107875/?maybe_redirect_poi=0
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Browser specific instructions to block and remove cookies:

Internet Explorer	http://support.microsoft.com/kb/196955
Firefox:	http://support.mozilla.org/en-US/kb/Cookies
Google Chrome:	http://support.google.com/chrome/bin/answer.py?hl=en&answer=95647
Opera:	http://www.opera.com/browser/tutorials/security/privacy/
Safari:	http://docs.info.apple.com/article.html?artnum=32467
Safari iOS:	http://support.apple.com/kb/HT1677
Android:	http://support.google.com/mobile/bin/answer.py?hl=en&answer=169022
Windows Phone:	Changing privacy and other browser settings

Last Reviewed: 25/01/2022