10th March, 2021

Dear Parent, Guardian or Carer,

Re: Year 11 Trial Examinations

I am writing to inform you of our upcoming Trial Examinations which will take place from Monday 22nd to Tuesday 30th March.

During the time of the Trial Examinations Year 11 students must attend College at the normal time of 8:45am each day and go to morning registration. Prior to their morning and afternoon examination, students will have a subject masterclass which will provide them with further support in preparation of the exam. It is therefore vital, that students are punctual to College so that they make the most of this intervention. Students will then either attend normal lessons or a timetabled examination, whichever is applicable. Please note that there will be **no study leave** for students during this period. All students are expected to attend lessons as normal when they are not in an examination. Students will however be dismissed after their afternoon examinations.

If your child is unwell or isolating and misses any of the above examinations, they will be expected to take the examination when they return to College and this will be a different examination to the one that has already been sat by their peers.

Please note that all students must attend in full College uniform and ensure that they bring the appropriate equipment in a clear pencil case i.e. pen, pencil, calculator. Mobile telephones and all other electronic devices such mobile phones/smartphones, tablets and smart watches are strictly prohibited and will not be allowed in the Examination Hall. The College will arrange for these items to be stored for the duration of an examination but does not take responsibility for loss or damage during this time, therefore, I strongly recommend that all electronic devices are left at home.

If you require any further information or have any questions regarding the trial examinations, please do not hesitate to contact the College on the number listed below.

Yours faithfully,

Stephen Waldron
Principal